



# Technical Boards Newsletter

ISSUE FEBRUARY 2019 - Vol 4.



## 160th & 161st CLC/BT and 85th & 86th CEN/BT

Since the last issue of the BT Newsletter in June 2018, the CENELEC and CEN Technical Boards met twice, from 9 to 11 October 2018 in Toulouse and from 6 to 8 February 2019 in Brussels.

We are pleased to report here on the main outcomes of crosscutting nature discussed in the single-BT and common meetings as well as on the latest decisions of transversal nature taken by correspondence.

Best regards

Cinzia Missiroli  
Director Standardization & Digital Solutions

## Common CEN-CENELEC matters

### Ambitions 2020 implementation roadmap – Actions allocated to the BTs

The Implementation roadmap of the CEN-CENELEC Ambitions 2020 is a standing item on the BTs' agenda. This is an opportunity to monitor the progress status of those Actions under their responsibility, in particular how to:

- ensure a stronger relation with the European Commission,
- further strengthen the collaboration with ISO and IEC,
- improve the overall standards development process.

For each of these activities, the Technical Boards have defined concrete actions in view of reaching the Ambitions 2020 targets while considering other high-level initiatives/projects (e.g. the Joint Initiative on Standardization, the Action Plan for the citation of hENs in the OJEU).

## Processes and Procedures Rules

### CEN/CENELEC Internal Regulations Part 2

The 2018 edition of CEN/CENELEC Internal Regulations Part 2 'Common rules for standardization work', including all changes approved by the BTs since the previous edition, is available on the [CEN BOSS](#) and [CENELEC BOSS](#).

The main changes, compared to the previous edition, concern e.g. the deletion of the UAP procedure, new rules concerning the creation of joint CEN-CENELEC Technical Committees as well as a clearer and rigorous process for the 'Appeal Mechanism'.

## Finalization of Standards for publication

The BTs confirmed the principle that after Formal Vote and during TC proofing only editorial comments are to be implemented, while technical comments are to be considered for the next review of the Standard (amendment or new edition).

The need for Technical Bodies to provide a quality document for Enquiry and Formal Vote was confirmed.

*Decision ref: CEN/BT 034/2018 and CLC/BT D160/005, applicable from: 2018-10-10*

## Flexible standards development process

The BTs are discussing ways to optimize the current development process by empowering TCs to better plan and manage the timeframe for the delivery of their documents.

The BTs agreed on the need to adopt a holistic approach and to bring a long-term solution to the overall standards development process. This would involve not only a flexible standards development process, but also a project management approach, and a benchmarking exercise towards ISO and IEC in relation to their publication process. The ultimate purpose is to increase the quality and timely delivery of the deliverables.

*Decision ref: CEN/BT 035/2018 and CLC/BT D160/006, applicable from: 2018-10-10*

## Smooth and efficient conduct of meetings at TC (WG) level

Efficient and smooth cooperation between TC (WG) experts, delegates and observers contributing to the development of a standard is fundamental. In this context, the BTs endorsed the following documents:

**Code of Conduct for experts participating in CEN & CENELEC (technical) work**, which gives guidance to delegates and experts participating in the CEN/CENELEC technical work (raising awareness on CEN/CENELEC Internal Regulations and Guides, especially the CEN-CENELEC Policy on Patents and the provisions regarding competition law).

This document is available on the [CEN BOSS](#) and the [CENELEC BOSS](#).

*Decision ref: CEN/BT 30/2018 and CLC/BT D160/001, applicable from: 2018-10-10*

**Best practices for improving effectiveness of WG meetings**, which gives advices and suggestions for WGs convenors on what should be done before, during and after their meetings.

This document is available on the [CEN BOSS](#) and the [CENELEC BOSS](#).

*Decision ref: CEN/BT 32/2018 and CLC/BTD160/003, applicable from: 2018-10-10*

## (Re)Allocation of Technical Body Secretariats

The BTs agreed on a new procedure for (re)allocating the secretariats of (joint) TCs, SCs and Reporting Secretariats. The objective is to cover all scenarios: preference of allocation given to the Member having proposed a new field of activity, obligation to give a minimum of 12-month-notice to the CEN-CENELEC DG when relinquishing the secretariat, possible transfer of responsibility in case of persistent failure to fulfil secretariat responsibilities, decision of (re)allocation taken by simple majority decision, etc.

The new procedure will be integrated in the next release of CEN/CENELEC Internal Regulations Part 2 'Common rules for standardization work'.

*Decision ref: CEN/BT 212/2018 and CLC/BT D161/C086, applicable from: 2019-01-23*

## CEN-CENELEC coordination on horizontal topics

### CEN-CENELEC Sector Forum Security

To give a complete standardization response to mitigate current security risks in Europe (migration, terrorism, management of dangerous substances), a need emerged for effective coordination of standardization activities among the CEN and CENELEC technical bodies (around 37).

To this end, the BTs set up the CEN-CENELEC Sector Forum Security (SF SEC), with the aim to create an enlarged European network of security experts that will consider matters of strategic importance on societal security (e.g. 'soft targets'). The Sector Forum will not develop standards or duplicate work already carried out in other structures, but rather focus on the gaps between CEN and CENELEC technical bodies and propose strategic actions when necessary.

*Decision ref: CEN/BT 038/2018 and CLC/BT D160/009, applicable from: 2018-10-10  
CCMC contact person: Ms Alina IATAN ([aiatan@cencenelec.eu](mailto:aiatan@cencenelec.eu))*

### CEN-CENELEC Focus Group Blockchain & Distributed Ledger Technologies

The CEN-CENELEC Focus Group on Blockchain and Distributed Ledger Technologies (DLT) was set up to enhance CEN & CENELEC support to Europe's digital transformation. Blockchain and DLT are most promising technologies relating to the sharing of data and the managing of transactions in a controlled manner.

The BTs endorsed the **CEN-CENELEC White Paper 'Recommendations for Successful Adoption in Europe of Emerging Technical Standards on Distributed Ledger/Blockchain Technologies'**, developed by the Focus Group, which includes recommendations for the successful adoption in Europe of emerging Blockchain standards developed at international level. The document identifies specific European needs in this standardization area and addresses topics such as Digital Identity, Security, Privacy, Data exchange and the European industrial priorities. The White Paper is available on the [CEN-CENELEC website](#).

*Decision ref: CEN/BT 40/2018 and CLC/BT D160/011, applicable from: 2018-10-10  
CCMC contact person: Mr Constant KOHLER ([ckohler@cencenelec.eu](mailto:ckohler@cencenelec.eu))*

### CEN-CENELEC Focus Group Artificial Intelligence

Artificial Intelligence (AI) is progressively affecting both industry and society and applies to a variety of sectors where standardization is of high relevance: smart manufacturing, robotics, autonomous transportation, virtual reality, healthcare, visual recognition, data analysis/manipulation, cybersecurity, spatial programming, etc.

Artificial Intelligence is also at the centre of attention at EC level: in its [Communication COM\(2018\)237](#), relating to AI strategy, the European Commission underlined the solid basis of existing standards and the need to develop further safety standards in this sector. AI is included in the expected EC Rolling Plan on ICT standardization. Furthermore, an EC High-Level Expert Group on AI was created to specifically address ethics issues of AI.

To ensure a coherent response to these various initiatives, which impact multiple technical bodies in CEN and CENELEC, the BTs set up the CEN-CENELEC Focus Group on Artificial Intelligence. The FG was tasked to identify specific standardization needs in AI, monitor potential changes in legislation (and their impact in the development of harmonized Standards) and act as the focal point for the technical bodies impacted by AI.

Since its creation the FG has already established a first roadmap for AI standardization, which was endorsed by the BTs in February.

The secretariat was allocated to DS.

**Decision ref: CEN/BT C183/2018 and CLC/BT D161/C065, applicable from: 2018-12-19**  
**CEN/BT 003/2019 and CLC/BT D161/027, applicable from 2019-02-07**  
**CEN/BT 008/2019 and CLC/BT D161/032, applicable from 2019-02-07**  
**CCMC contact person: Ms Inès BRIARD ([ibriard@cencenelec.eu](mailto:ibriard@cencenelec.eu))**

## Cooperation with EU & EFTA

### Public access to Documents

Given the provisions of [Regulation \(EC\) 1049/2001](#) on 'Public access to European Parliament, Council and Commission documents', which gives the right to any European citizen or organization to request access to documents and communications where the European institutions are involved, the BTs invited the CEN and CENELEC Technical Bodies, their Officers and experts to promptly contact CCMC when they receive such requests from the European Commission or any other entity.

A [dedicated 10-10 webinar](#) will be organized on 11 June 2019 in order to inform the Members, Technical Body Officers and experts on what to do in case such a request comes to their attention (e.g. whom to contact, if and what type of information may need to be provided and the timeframe for action). This approach should ensure alignment on matters that could potentially be legally and politically sensitive.

**Decision ref: CEN/BT 33/2018 and CLC/BT D160/004, applicable from: 2018-10-10**  
**CCMC contact person: Mr Spiro DHAPI ([sdhapi@cencenelec.eu](mailto:sdhapi@cencenelec.eu))**

### Joint Initiative on Standardization

The Joint Initiative on Standardization (JIS) has entered its final year. All 15 JIS actions have to be completed by the end of 2019. Overall, the Joint Initiative exercise has proven to be successful in having created an informal platform where the standardization community has been able to exchange and understand the different points of view.

To close this Initiative, the JIS Actions achievements will be presented at the High Level Conference on European standardization of 7 June 2019.

Furthermore, a 'Guide for referencing standards in public procurement in Europe', developed within JIS Action 11, is available on the [CEN-CENELEC website](#). It aims at guiding public procurement officers across Europe on how they can better reference standards in public procurement.

**The BTs encouraged NSBs and NCs to promote the use of this Guide at national level.**  
**Decision ref: CEN/BT 010/2019 and CLC/BT D161/034, applicable from: 2019-02-07**  
**CCMC contact person: Mr Alberto SIMEONI ([asimeoni@cencenelec.eu](mailto:asimeoni@cencenelec.eu))**

### EC COM(2018)764 on harmonized Standards

The BTs examined the European Commission Communication [COM\(2018\)764](#) on 'Harmonised standards: Enhancing transparency and legal certainty for a fully functioning Single Market', where the EC assessed the state-of-play of the Single Market and identified concrete actions to ensure and improve its further development.

While welcoming the overall approach and clarity from the EC, the BTs identified a series of actions that should be undertaken – under the leadership of Vice-Presidents Technical - to answer several critical aspects.

**Decision ref: CEN/BT 004/2019 and CLC/BT D161/028, applicable from: 2019-02-07**  
**CCMC contact person: Mr Alberto SIMEONI ([asimeoni@cencenelec.eu](mailto:asimeoni@cencenelec.eu))**

[Read More](#)

## Progressing the citation of hENs related to MDD, CPR and RED

End of 2018, as previously agreed with DG GROW Director General, three Workshops were organized on MDD, CPR and RED (as pilots) to facilitate constructive exchanges and progress on citation of the relevant Harmonized Standards in the OJEU. Considering the positive feedback from the attendees, the BTs recommended to expand such workshops to other sectors, in coordination with the EC.

*Decision ref: CEN/BT 005/2019 and CLC/BT D161/029, applicable from: 2019-02-07*

## Harmonized Standards under the Machinery Directive

Following a request from the EC to include in the Annex ZA/ZZ of a candidate harmonized Standard the relevant Essential Requirements not covered for the Machinery Directive, the BTs confirmed that Annex ZA/ZZ should include only the references to clauses of the relevant Essential Requirements covered by the scope of the Standard.

*Decision ref: CEN/BT 007/2019 and CLC/BT D161/031, applicable from: 2019-02-07*  
*CCMC contact person: Ms Joanna FRANKOWSKA ([jfrankowska@cencenelec.eu](mailto:jfrankowska@cencenelec.eu))*

## CEN-only matters

### Cooperation with EU & EFTA

#### Matrix on Qualified support required to support development of CEN European standards to be offered for OJEU citation

CEN/BT endorsed a matrix that identifies the different responsibilities between the TC and its WG at each development step of a European Harmonized Standard. This document is available on the [CEN BOSS](#).

*Decision ref: CEN/BT C081/2018, applicable from: 2018-06-20*

### Processes and Procedures

#### Claim of defective Standard

CEN/BT streamlined the procedure relating to claims of defective European Standards. The procedure identifies the actors involved, the criteria for the admissibility of the claim, the timescales foreseen for each step and the required steps for the treatment of the claim, including the implementation of any required corrective actions.

*Decision ref: CEN/BT C169/2018, applicable from: 2018-12-05*

The new procedure is available on the [CEN BOSS](#).

## CEN Strategic Advisory Body on Environment (SABE)

CEN/BT welcomed the new 'ENgage' project launched by SABE to support smaller and newer CEN Members and national non-governmental organizations when engaging in the environmental-related strategic discussions at CEN level.

A dedicated website has been created: [www.sabeproject.eu](http://www.sabeproject.eu).

*CCMC contact person: Ms Andrea NAM ([anam@cencenelec.eu](mailto:anam@cencenelec.eu))*

## CENELEC-only matters

### Processes and Procedures

#### Maintenance of Harmonization Documents

In view of having only deliverables that reflect the state of the art CLC/BT triggered a major exercise to review the portfolio of all Harmonization Documents – this review will be triggered by the National Committees: Technical Bodies having homegrown HDs older than 5 years in their portfolio are asked to review them by end 2019. In case HDs are confirmed, the Technical Body shall provide a justification to CLC/BT.

*Decision ref: CLC/BT D160/024, applicable from: 2018-10-11*

#### TC reports to CLC/BT

CLC/BT reminded Technical Committees of BT decision D158/021: meeting reports shall be sent to CCMC within 8 weeks after the TC meeting ([tcminares@cencenelec.eu](mailto:tcminares@cencenelec.eu)).

*Decision ref: CLC/BT D160/037, applicable from: 2018-10-11*

#### Revised form for New Work Item request

CLC/BT agreed on a revised form for New Work Item request, based on the IEC one, which also includes elements similar to those in the CEN form as well as new fields for target dates, which will be needed when implementing the flexible standards development process. This new form is available on the [CENELEC BOSS](#).

*Decision ref: CLC/BT D161/007, applicable from: 2019-02-06*

#### CCMC support to Technical Bodies

CLC/BT invited those Technical Bodies that would need the presence of a CCMC Project Manager at their meeting in Brussels to contact them at the time that the agenda of the meeting is issued, or at least two weeks ahead of the meeting.

*Decision ref: CLC/BT D161/018, applicable from: 2019-02-06*

### Cooperation with IEC - Frankfurt Agreement

#### Day-to-Day Management

CLC/BT endorsed a Day-to-Day Management document, which will help TC officers, national Members' staff and other actors involved in the development of standards under the Frankfurt Agreement have a common understanding regarding its practical implementation.

The Document has been elaborated in collaboration with IEC/CO and is available on the [CENELEC BOSS](#).

## Ensuring availability of Annex ZA for harmonized Standards

The lack of Annex ZA in candidate harmonized Standards is one the main reasons for a negative assessment by the HAS Consultant.

Therefore, CLC/BT agreed on a revised process for candidate harmonized Standards developed in parallel with IEC, ensuring hereby the availability of Annex ZA, if possible, before the Enquiry and, mandatorily, before the Formal Vote. This will ensure a timely assessment of the standards by the relevant HAS Consultant(s) and in fine their offering for citation in the OJEU.

*Decision ref: CLC/BT D160/020 & 021, applicable from: 2018-10-11*

[Read more](#)

## Workshop on CENELEC Reporting Secretariats

On 14 September 2018 an interactive Workshop on Reporting Secretariats (SR) for all CENELEC Members was organized by DKE with CCMC support. On this occasion, the NC staff holding a Reporting Secretariat debated on their (growing) tasks and responsibilities, especially in the frame of the HAS system and of the new Day-to-Day Management of the Frankfurt Agreement.

Based on the conclusions from the workshop, a FAQ list with typical situations related to SRs is being developed (e.g. Publication proofing, handling of Special National Conditions, etc.).

*Decision ref: CLC/BT D160/029, applicable from: 2018-10-11*

## Next CEN and CENELEC BT meetings in 2019

- 2019-05-27: 87 CEN/BT
- 2019-05-28: Common Session
- 2019-05-29: 162 CLC/BT                      Brussels (Belgium)
  
- 2019-10-01: 163 CLC/BT
- 2019-10-02: Common Session
- 2019-10-03: 88 CEN/BT                      Bilbao (Spain)

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