2024-04-23

**Draft Agenda for the kick-off meeting of**

**CEN/WS Determination of 3-hydroxyvalerate content in PHBV by nuclear magnetic resonance**

***2024-06-06***

***10:30 to 12:30 (CEST)***

**Venue: Online - Microsoft Teams**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTBkMmRjMmQtNTcwNS00YmNmLWFlMjctZmE0NjM2MWVmYTFk%40thread.v2/0?context=%7b%22Tid%22%3a%22b440eeb0-0cd7-4531-a6e1-da7dab6e5f2d%22%2c%22Oid%22%3a%22056e4a9e-c577-4e25-8b10-da60df9c92db%22%7d)

**Agenda Timing**

1. Opening of the meeting 10:30

1. Roll call of participants
2. Adoption of the agenda
3. Introduction on CEN and on the Workshop concept 10:45
4. General presentation of the Workshop 11:00
5. Election and appointment of Workshop Chair and Vice-Chair 11:15
6. Project Plan   
   1. Discussion and review of comments received
   2. Adoption of the Project Plan (by consensus)
7. Presentation of CWA drafts and organization of the technical work 11:45
8. Any other business
9. Next meeting, future actions and their assignment
10. Closure of the meeting 12:30