



2023-01-27

**Draft Agenda for the kick-off meeting of  
CEN/WS RECLAIM - Methodology for managing maintenance strategy  
and remanufacturing projects of large industrial equipment**

**1<sup>st</sup> March 2023**

**Venue: Hybrid**

**CEN Management Centre – Rue de la Science 23 B - 1040 Brussels,  
Belgium**

**Zoom platform**

<https://us06web.zoom.us/j/81855826924?pwd=eXJCQ1lRQng3OUe3cVZpZ2x6TmpHQT09>

**Agenda**

**09.30 – 14.30 (CET time)**

1. Opening of the meeting (**h. 09.30 – 09.35**)
2. Roll call of participants (**h. 09.35 – 09.40**)
3. Adoption of the agenda (**h. 09.40 – 09.50**)
4. Introduction on CEN and on the Workshop concept (**h. 09.50 – 10.00**)
5. General presentation of the Workshop (**h. 10.00 – 10.20**)
6. Election and appointment of Workshop Chair  
Confirmation of the Secretariat (**h. 10.20 – 10.30**)

**Coffee Break (h.10.30 – 10.40)**

7. Project Plan (**h. 10.40 – 11.15**)
  - a. Discussion and review of comments received
  - b. Adoption of the Project Plan (by consensus)
8. Lunch break (**h. 12.00 – 13.30**)
9. Organization of the technical work
10. Any other business
11. Next meeting, future actions and their assignment
12. Closure of the meeting (**h. 14.30**)