



2022-09-05

Draft Agenda for the kick-off meeting of CEN/WS “Guideline for introducing and implementing real-time instrumental-based tools for biomechanical risk assessment”

Date: 13th October 2022
Time: 10:00 – 14:30 CEST

Venue: virtual via Webconference

Agenda	Timing
1. Opening of the meeting	10:00-10:05
2. Roll call of participants	10:05-11:30
3. Adoption of the agenda	10:30-10:35
4. Introduction on CEN and on the Workshop concept	10:35-11:00
5. General presentation of the Workshop and presentation of the projects involved	11:00-11:30
6. Election and appointment of Workshop Chair (<i>and Vice-Chair</i>) Confirmation of the Secretariat	11:30-12:00
7. Project Plan	12:00-12:30
a. Discussion and review of comments received	
b. Participants – Registration form	
c. Adoption of the Project Plan (by consensus)	
8. Break	12:30-13:00

The next agenda items are to plan the next meetings and assignments. Only organisations/people that wish to join the working group should stay:



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| 9. Discussion first draft CWA and organization of the technical work | 13:00-14:00 |
| 10. Next meeting, future actions and their assignment | 14:00-14:15 |
| 11. Any other business | 14:15-14:30 |
| 12. Closure of the meeting | 14:30 |