



Draft Agenda for the kick-off meeting of CEN/WS **Characterization of a hybrid heat pump module**

29 April 2022 – Virtual Meeting

Venue: The meeting will be held virtually through Teams
LINK: [Haga clic aquí para unirse a la reunión](#)

Agenda

Timing

1. Opening of the meeting (10h00 CET)
2. Roll call of participants
3. Adoption of the agenda
4. Introduction on CEN and on the Workshop concept
5. General presentation of the Workshop
6. Election and appointment of Workshop Chair (*and Vice-Chair*)
Confirmation of the Secretariat
7. Project Plan
 - a. Discussion and review of comments received
 - b. Adoption of the Project Plan (by consensus)
8. Organization of the technical work
9. Analysis of the initial draft
10. Any other business
11. Next meeting, future actions and their assignment
12. Closure of the meeting (13h00 CET)