



2021-12-10

## **Draft Agenda for the kick-off meeting of CENELEC/WS " Standardisation of Implementation Guidelines for evaluation and assessment reporting of exercises for crisis management "**

***Date: February 8, 2022***

***Time: 10:00 – 14:00 CET***

**Venue: virtual via Webconference (MicrosoftTeams)**

**Link:**

**[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzBiNGYxYjAtYzU3Yy00ZmRiLWFkZTktdNDI4ODBkYWRIZDI2%40thread.v2/0?context=%7b%22Tid%22%3a%227800f5e6-cd3a-4f40-b7d7-0609cc0cff48%22%2c%22Oid%22%3a%22cbd565de-7267-4b21-b40e-6fe6494401be%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzBiNGYxYjAtYzU3Yy00ZmRiLWFkZTktdNDI4ODBkYWRIZDI2%40thread.v2/0?context=%7b%22Tid%22%3a%227800f5e6-cd3a-4f40-b7d7-0609cc0cff48%22%2c%22Oid%22%3a%22cbd565de-7267-4b21-b40e-6fe6494401be%22%7d)**

### **Agenda**

1. Opening of the meeting
2. Roll call of participants
3. Adoption of the agenda
4. Introduction on CEN and on the Workshop concept
5. General presentation of the Workshop
6. Possibly other presentations
7. Election and appointment of Workshop Chair *and Vice-Chair and*  
Confirmation of the Secretariat
8. Project Plan
  - a. Discussion and review of comments received
  - b. Adoption of the Project Plan (by consensus)
9. Organization of the technical work



10. Any other business

11. Next meeting, future actions and their assignment

12. Closure of the meeting