



2021-08-12

Draft Agenda for the kick-off meeting of CENELEC/WS **KEY-BIOWASTE**

2021-10-05, 10:00-12:00

Venue: On-line

Agenda	Timing (CET)
Opening of web meeting space	09:45
1. Welcome & Introduction <ul style="list-style-type: none">• Roll call of participants (Name, interest in topic)• Adoption of the agenda• Introduction to CEN and the Workshop concept• VALUEWASTE project (presentation)	10:00
2. Election and appointment of Workshop Chair and confirmation of the secretariat	10:35
3. Establishment of standardization activities <ul style="list-style-type: none">• Discussion and review of comments received• Adoption of the Project Plan (by consensus)	10:45
4. Organization of the technical work and task assignment <ul style="list-style-type: none">• Next meetings, future actions and their assignment	11:30
5. Closure of the meeting	12:00