



Technical Boards Newsletter

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89th CEN/BT and 164th CLC/BT

Since the last issue of the BT Newsletter in November 2019, the CEN and CENELEC Technical Boards have met once, from 4 to 6 February 2020 in Brussels.

We are pleased to report here on the main outcomes of crosscutting nature discussed in the single-BT and common meetings as well as on the latest decisions of transversal nature taken by correspondence.

Best regards

Cinzia MISSIROLI
Director Standardization & Digital Solutions

Common CEN-CENELEC matters

CEN and CENELEC strategy 2030

While the end of this year will see the completion of the current CEN and CENELEC Ambitions 2020 the draft **CEN and CENELEC Strategy 2030** is already well advanced and has been circulated to a broad stakeholders consultation, at national, European and international levels. Following further review at a Members' workshop in March, the final CEN-CENELEC Strategy 2030 will be presented for formal approval to the General Assemblies in June 2020.

The BTs are kept informed on the progress status at their common sessions.

Processes and Procedures

Flexible standards development process

In view of optimizing the development process of Standards and their time to market, the BTs have agreed to implement as from April 2020 a new *Flexible standards development process*, where the TCs are empowered to autonomously plan and organize their work within a maximum timeframe; therefore, they become co-responsible for effective delivery of standards at the time the market need them.

To support the Technical Body Officers, two webinars are organized:

Flexible process - Part 1 - Principles and operational aspects, on 18 February 2020

Missed it? Listen to the recording: [VIDEO](#)

- *Flexible process: Part 2 - IT tools for planning and monitoring*, on 12 March 2020

Registration link: <https://attendee.gotowebinar.com/register/8914775811342799627>

CCMC contact person: Mr Alberto SIMEONI (asimeoni@cencenelec.eu)

Handling of comments at Formal Vote

Since 1 December 2019 a stricter approach has been adopted regarding comments received at voting stage (following CEN/BT 036/2019 & CLC/BT D163/029): only obvious editorial corrections are included in voted drafts prior to the publication of the Standard, any other comments being retained for the next edition. Moreover, the duration of the CCMC editing and TC proofing has been set to 2 weeks each.

In line with the above BT decision and in order to speed up the proofing of the drafts after Formal Vote, the BTs have instructed CCMC to send the draft for TC proofing to the TC/SC Secretary and, in copy, to the WG convener and project leader (if any) upon request of the TC/SC Secretary as long as their name(s) and e-mail address(es) are indicated in the transmission notice. The WG convener and project leader are invited to provide their input to the TC/SC Secretary, who is solely responsible for submitting the final draft to CCMC.

*Decision ref: CEN/BT 005/2020 and CLC/BT D164/003, applicable from: 2020-02-05
CCMC contact person: Mr Gonçalo ASCENSAO (gascensao@cencenelec.eu)*

Rules for creating CEN-CENELEC Joint Technical Committees

CEN-CENELEC Joint Technical Committees (JTC) shall be set up by decision of both Technical Boards. For consistency's sake the rules for creating a JTC have been revisited:

- vote according to [IR 2 Clause 6.1.4](#), both in CEN and CENELEC,
- 12 weeks consultation by correspondence,
- at least 5 countries committed to participate.

In case of divergent outcome in CEN and CENELEC, the proposal for the creation of the JTC will be brought to the attention of the BTs at their upcoming Common session.

The above modification will be included in the next edition of the CEN/CENELEC IR Part 2 (Clause 4.2.1.3).

*Decision ref: CEN/BT 006/2020 and CLC/BT D164/004, applicable from: 2020-02-05
CCMC contact person: Mr Alberto SIMEONI (asimeoni@cencenelec.eu)*

TC submission interface

In order to improve the efficiency and transparency of the mechanism used by TCs for submitting drafts to CCMC in view of their circulation to Enquiry/Vote, CCMC has proposed to develop a submission interface, identical for CEN and CENELEC.

The BTs approved the proposed approach and asked CCMC to implement such interface for CEN and CENELEC by the end 2020.

Decision ref: CEN/BT 009/2020 and CLC/BT D164/007, applicable from: 2020-02-05

CEN-CENELEC coordination on horizontal topics

Construction products

CEN-CLC/BTWG 9 'Strategy for the construction sector' has developed a Guide on 'Rules for the drafting and presentation of candidate harmonized product standards for construction products', which will be published shortly as a **CEN-CENELEC Guide** (after review of the comments received from the BT members).

The BTs strongly encouraged the relevant TCs to implement this Guide for their (future and ongoing) WIs that are intended to be candidate harmonized product standards in the frame of the Construction Product Regulation (EU) 305/2011.

*Decision ref: CEN/BT C213/2019 and CLC/BT D164/C092, applicable from: 2019-11-27
CCMC contact person: Mr Nuno PARGANA (npargana@cencenelec.eu)*

Hyperloop systems

With the fast developments in the hyperloop system technology over the last years the need for developing standards, following a unified approach, became more and more pressing. In this context, the BTs set up **CEN-CLC/JTC 20** 'Hyperloop systems'. This new Joint Technical Committee – with NEN secretariat – will deal with standardization of all systems, products, services and applications related to the Hyperloop transport system.

*Decision ref: CEN/BT C222/2019 and CLC/BT D164/C143, applicable from: 2020-02-05
CCMC contact person: Mr Marc-Antoine CARREIRA DA CRUZ (macarreira@cencenelec.eu)*

Cooperation with EU & EFTA

Citation of harmonized Standards in the OJEU - HAS consultants system

After almost two years of experience with the HAS system CEN-CLC/BTWG 12 'Harmonized standards and the European regulatory framework' conducted an overall analysis and proposed to BTs four areas where there was still potential for improving the system, focusing on coherence in the assessment approaches, clarity in the assessment reports, dynamic cooperation among all involved actors, and lean administrative system to support both TCs and HAS consultants.

The BTs concurred with the BTWG 12 proposals, which have been communicated to the EC. Follow-up by CCMC is foreseen in the course of March 2020.

*Decision ref: CEN/BT 003/2020 and CLC/BT D164/001, applicable from: 2020-02-05
CCMC contact person: Mr Geert MAES (gmaes@cencenelec.eu)*

Citation of harmonized Standards in the OJEU – Removing links to legislation from ENs

The link to legislation (Directive or Regulation) in a (future) Standard is definitely an essential element thereof. Over the last two years, there has been a growing number of TC requests (around 160) to remove the link to legislation from draft Standards that were originally intended for citation.

In this context, CCMC presented to BTs an analysis of causes behind these requests (*inter alia* issues with compliance of the technical content, missing assessment, removing of standards not covered by the legislative scope e.g. testing standards) and identified the sectors involved (*inter alia* Medical Devices, Construction Products, Low Voltage, Machinery, Pressure Equipment).

The BTs asked that their decision is systematically sought when a TC wishes to remove the link to legislation from a draft Standard covered by a mandate/standardization request. In CEN, the BT decision will be taken in line with IR 2 Clause 6.1.4, while in CENELEC the regular BT decision process will apply.

Further guidance regarding the practical implementation of this request, including the several situations where a BT decision is needed, will be given to the TC Officers. In the meantime, should they be faced with a similar issue, they are invited to contact their CCMC Project Manager for assistance.

*Decision ref: CEN/BT 008/2020 and CLC/BT D164/006, applicable from: 2020-02-05
CCMC contact person: Mr Alberto SIMEONI (asimeoni@cencenelec.eu)*

Cooperation with other Stakeholders

New Liaison organizations

Following positive feedback from the concerned Joint Technical Committees, the BTs approved the liaison requests from

- **Hydrogen Europe**, the European Hydrogen and Fuel Cell Association, to participate in the technical activities of **CEN-CLC/JTC 6** 'Hydrogen in energy systems'

Decision ref: CEN/BT C205/2019 and CLC/BT D164/C102, applicable from: 2019-11-20

- **ETSA**, the European Textile Services Association, to participate in the technical activities of **CEN-CLC/JTC 11** 'Accessibility in the built environment'

Decision ref: CEN/BT C221/2019 and CLC/BT D164/C107, applicable from: 2019-12-04

- **ERGaR**, the European Renewable Gas Registry, to participate in the technical activities of **CEN-CLC/JTC 14** 'Energy management and energy efficiency in the framework of energy transition'

Decision ref: CEN/BT C201/2019 and CLC/BT D164/C100, applicable from: 2019-11-20

- **EUROGAS**, the European association representing the European gas wholesale, retail and distribution sectors towards the EU institutions, to participate in the technical activities of **CEN-CLC/JTC 14** 'Energy management and energy efficiency in the framework of energy transition'

Decision ref: CEN/BT C202/2019 and CLC/BT D164/C101, applicable from: 2019-11-20

New Partnership Agreement

Furthermore, following the agreement of the Technical Boards and subsequent endorsement by the General Assemblies, CEN and CENELEC have signed a Partnership Agreement with **E.DSO**, which is the interface between Europe's Distribution System Operators (DSOs) and the European institutions. The objective is to ensure an appropriate exchange of knowledge as well as high quality and consensus-based support in the delivery of standards for the large-scale development of smart grid technologies.

CEN-only matters

Processes and Procedures

Complaints from stakeholders on (draft) Standards

In the frame of BT discussions relating to complaints from several stakeholders towards a draft Standard, claiming that they had not been consulted during the development process, the CEN/BT instructions to the responsible TC can be expanded to all TCs faced with a similar situation:

When dealing with the resolution of comments after Enquiry, CEN/TCs are invited to address *only* those comments officially received during the procedure. As a matter of principle, stakeholders shall always be recommended to participate in the technical work of the relevant CEN/TC either in the national mirror committees or through the appropriate form of partnership with CEN.

Decision ref: CEN/BT 002/2020, applicable from: 2020-02-04.

CCEM contact person: Mr Alberto SIMEONI (asimeoni@cencenelec.eu)

CENELEC-only matters

Processes and Procedures

(De-)ratification process

The (de-)ratification process is confirmed as follows:

- Ratification is set by default at 5 weeks after closure of the Formal Vote (=T) hence at T+5. At this date the project is automatically ratified and the planning of the implementation dates is triggered. The 5-week-period is used for finalization, TC proofing and clearing of small issues.
- After Formal Vote, events might occur that would justify not to implement the voted text as such. Those events shall be managed by exception, in line with an associated process depending on the time they arise:
 - Project is stopped *prior* to ratification (T+5): The ratification is put on hold and the project is parked in a specific stage code until a (BT) decision is taken or a solution is found on how to proceed;

- Project is stopped *after* ratification (T+5): The project is ratified – however DAV will not be triggered until CCMC makes the document available. Any issues preventing the issue of the publication by CCMC (DAV) shall be submitted by the TC to CCMC timely (<T+8) in order to allow a decision by the Technical Board on the way forward no later than T+12. Should no such elements timely be raised – with the exception of an appeal – implementation will go its normal route.
- Projects not ratified and parked in the above-mentioned specific stage code will be reported to BT on a monthly basis. The (informative) report will indicate the number of weeks after vote during which the document is kept pending, the reason, the next action and the person in charge of the action. These elements will also be available in the project on Projex-online and the Website.

Decision ref: CLC/BT D164/016, applicable from: 2020-02-06

TC reporting to BT

In line with the CEN/CENELEC Internal Regulations Part 2 and CLC/BT decision D158/021 the TC Secretary shall send a report to CCMC within 8 weeks after the TC meeting. CCMC shall then progress it to CLC/BT within 10 working days for triggering decision on relevant items.

In this context, it is crucial that the TC report includes unambiguous information and proposed decisions in line with the Internal Regulations. Therefore, CLC/BT confirmed that, whenever the TC report is not in the right format or does not contain clear and appropriate information, CCMC shall send it back to the TC Secretary for improvement, with the relevant Permanent Delegate in copy. A TC report will be considered as 'received' by CCMC only when all elements are available for its processing to BT.

The template to be used by a TC for reporting to BT is available on the [CENELEC BOSS](#).

Decision ref: CLC/BT D164/019, applicable from: 2020-02-06

Standards template suitable for XML

CLC/BT instructed CCMC to develop a simple and effective template for draft texts as well as an associated process for providing figures, taking into account the current CENELEC standard template, the IEC practice and foreseeing the possibility to easily move into future developments such as online authoring.

A pilot phase will be launched with selected TCs - closely supported by CCMC – in order to test the template, the provision of figures and the resulting XML-generation.

Decision ref: CLC/BT D164/015, applicable from: 2020-02-06

CCMC support to TCs

TC officers that enter their functions as Chair or Secretary undoubtedly need to get acquainted with various rules, concepts and tools directly related to the European standardization system.

As a complement to the annual training session for newly appointed TC officers CLC/BT recommended CCMC to contact new Secretaries and propose a meeting - physical (preferably) or virtual - in order to provide further information on the topics related to his/her Secretary role. This initiative will come in addition to the actions undertaken by the National Committee holding the TC secretariat.

Decision ref: CLC/BT D164/020, applicable from: 2020-02-06

Access to the Quicksearch tool

[Quicksearch](#) is a searching platform that centralizes historical BT decisions and all information available in Projex-online.

In addition to the current practice of informing TC officers of BT decisions that impact their work (programmes), CCMC will open the Quicksearch tool to the TC/SC Chairs and (Assistant) Secretaries. This service – which requires IT developments - should be available by mid-June 2020.

Decision ref: CLC/BT D164/018, applicable from: 2020-02-06

Cooperation with IEC - Frankfurt Agreement

Exemptions from parallel procedures

At each CLC/BT meeting, an updated review of IEC publications exempted from parallel procedures is presented: a first part lists permanent and temporary exemptions, while a second part indicates those IEC documents that are used as such in Europe. The Permanent Delegates are invited to check beforehand with the relevant Technical Bodies whether the status mentioned is still correct and to inform CCMC of any needed modification. This document remains a key tool for CCMC in order to apply the Frankfurt Agreement properly.

The Exemption list is available on the [CENELEC FTP server](#).

Uptake of homegrown CENELEC TS & TR by IEC

One of the cooperation pillar in the Frankfurt Agreement is the offering of the recently published European Standards to IEC in view of their possible conversion into International Standards. In this context CLC/BT reminded that deliverables other than Standards, such as Technical Specifications and Technical Reports, shall be kept outside the Agreement. Their uptake by IEC is decided on a management by exception basis and at the initiative of the responsible IEC Technical Committee.

Decision ref: CLC/BT D164/014, applicable from: 2020-02-06

Next CEN and CENELEC BT meetings in 2020

- **May 2020 - Cyprus**

2020-05-18: 165 CLC/BT

2020-05-19: Common Session

2020-05-20: 90 CEN/BT

- **September 2020 - Brussels**

2020-09-29: 91 CEN/BT

2020-09-30: Common Session

2020-10-01: 166 CLC/BT

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